

**CHILDREN'S AID SOCIETY TEENS
(CAST)**

JOB OPPORTUNITY

TITLE: Youth Development Worker (YDW)
12 month position

DESCRIPTION: The student will be working within the Youth Program at the CAS of Ottawa with the goal of supporting and advocating for youth in care. The student will also be actively involved in many projects and activities involving youth in care.

DATE POSTED: **Wednesday, December 21, 2011.**
Must apply by Wednesday, January 11, 2012.

QUALIFICATIONS: The YDW's profile includes:

- Youth in care with the Children's Society of Ottawa: Crown Ward or Extended Care and Maintenance Aged 15+
- Enrolled in school program or working
- Involved in CAST
- Demonstrated leadership skills
- A willingness to learn and develop new skills
- Sensitivity to and respect for diversity including social identity (i.e. culture, ethnicity, language, sexual orientation, etc)
- Good organizational skills and an ability to multi-task
- Ability to work independently and in a team environment
- Good verbal and written communication skills
- Computer literate
- Dependable and responsible individual
- Good role model
- Ability to do research and gather information from youth in care.
- Ability to work flexible hours, including evenings and weekends
- Bilingual in English and French is an asset

RESPONSIBILITIES: The YDW will work with the Youth Planning Team and Youth Resource Facilitators to promote peer support and advocacy programs for youth in care. In doing so, they will be involved in some of the following tasks:

- Creating and distributing a monthly newsletter publication to youth in care
- Planning and organizing activities, events, workshops and fundraisers
- Attending public speaking engagements in the community i.e. Health Fairs
- Facilitating and organizing focus groups to generate feedback and research

- Advocating for youth in care by communicating with the Society on the needs, wants and desires of youth in care
- Assisting with the Preparation for Independence program
- Ensuring the CAST meeting room is kept clean and organized
- Participating as a Youth Planning Team member and attend all scheduled planning meetings
- Creating and distributing surveys to solicit consumer feedback from youth and workers
- Assisting with program development of the Youth Program
- Participating in Provincial and National youth in care networks, including YouthCAN and National Youth In Care Network
- Participating in Youth conferences

SALARY: \$10.00 plus an additional 5% of the base rate in lieu of insurable benefits. Vacation pay of 4% of regular earnings is added to each pay cheque.

HOURS OF WORK: **Throughout the school year:** 4-8 hours per week. Hours will include most Wednesday evenings 4:00-8:00 pm

July & August: 25-30 hours per week as arranged with Supervisor. Hours will generally consist of 9:30 am-4:30 pm on Monday, Tuesday & Thursday, 1:00-8:00 pm on Wednesday and 9:00 am-1:00 pm on Friday. Student will be required to work some flexible hours, including evenings and weekends.

STARTING DATE: Employment will start on Wednesday, February 1, 2012

If you are applying, please send a resume and cover letter to David Falardeau at by fax (613-747-4456) or email to david.falardeau@casott.on.ca by Friday, December 30, 2011. Please email or call David at 613-747-7800 ext. 2558 if you have any further questions or visit www.youthcorner.ca.